



CURRICULUM VITAE

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| 1. | Name | RAJAN.M |
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| 4 | Email | rkarakkattil@gmail.com |
| 5 | Sex | Male |
| 6. | DOB | 09/03/1969 |
| 7. | Educational Qualifications | PhD in Rural Development,GRI- Deemed University, Dindigul,doing
M.Phil in Sociology, Madurai Kamaraj University, Madurai
MARD in Rural Development, IGNOU, New Delhi
M.A in Sociology, Podicherry University, Pondichery
B.Sc in Chemistry, Kerala University, Thiruvananthapuram |
| 8. | Work experience | <p>⚡ Period : From 25 March 2013 to till date
Designation: Chief Programme Coordinator
Organization: Malankara Social Service Society (MSSS)</p> <p>⚡ Period :From July 2009 to till date
Designation: Coordinator
Organization: Indira Gandhi National Open University (IGNOU)</p> <p>⚡ Period: From March 2000 to 24 March 2013
Designation: Programme Coordinator
Organization: Malankara Social Service Society. (MSSS)</p> <p>⚡ Period: From January 1992 to January 2000
Designation: Coordinator & Office Secretary</p> |

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Organization: **Kolping India**

9. Other assignments

State Focal Point	: PTCCI,New Delhi
Programme Coordinator (Honorary)	: SROTHAS INDIA
Adjunct Faculty	: IICM, Chennai
State Secretary	: ZBNFM-Kerala
Secretary	: Southern Kerala NGO Network
Organizing Secretary	: Srothas Social Science Congress
State Member (Monitoring)	: Kerala Social Service Forum
Member	: Kerala State Bamboo Mission

10. Experience

I have 21 years experience in managing the marginalized and unorganized sector of the society to a focus on their sustainable and inclusive development with various socio-economic development projects and programmes of justice and equity standards.

11. TRAININGS PARTICIPATED

NO	NAME OF TRAINING ATTENDED	NAME OF AGENCY	DATE MONTH AND YEAR
1	Master Trainer of Total Literacy Programme 1990	Akshara Keralam Kerala Ssaksharatha Samithi Government of Kerala	1990
2	Training course for saksharatha worker	State Resource Center, Thiruvananthapuram	14 th March 1995
3	Seminar on BI Kolping ,His relevance to 3 rd Millennium	Kolping India National Office – Coimbatore	18 th to 29 th August 1997
4	Training programme on Freelance journalism	National Employment Service (Kerala),State Vocational Guidance Unit ,Directorate of Employment	24 th to 28 th February 2003
5	Entrepreneurship Development(Trainers Training) Programme	SAFP(I)	2 nd to 6 th June 2003
6	Trainers Training on planning and organizing EDP (PMRY)	NIESBUD New Delhi	24 th 28 th November 2003
7	Project Cycle Management and ZOPP methods	Institute of Social and Economic Change ,Bangalore and Kolping India –National Office Coimbatore	30 th April to 5 th May 2004
8	Residential Training Programme on Surveying the	ADHWANA Trivandrum	26 th to 29 th July 2005

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	market for Rural Products		
9	Trainers Training Programme on Life Coping Skills for Livelihood Promotion	ADHWANA Trivandrum	30 th November to 2 nd December 2005
10	State level training and workshop on People centered Advocacy, Lobbying and Networking	ADHWANA Trivandrum	30 th to 31 st August 2006
11	Training on International Fund raising and Project Proposal writing	NICE Foundation Chennai	17 th to 18 th October 2008
12	Capacity Development Programme for NGO representatives	State Resource Center ,Kerala Thiruvananthapuram	25 th to 27 th March 2009
13	Training workshop Lead Poisoning and Hazardous Waste Management programme	NRHM Kerala and NRLCPI –St Johns	28 th June 2001
14	National Seminar on open and Distance Learning in General and its impact on Kerala in Particular	IGNOU Regional Center Thiruvananthapuram	5 th and 6 th August 2011
15	UGC –ICSSR sponsored National Seminar on Indigenous Population and Social Exclusion in the Backdrop of Inclusive Development: Crisis and Resilience	Gandhigram Rural Institute – Deemed University Dindigul	5 th to 6 th January 2012
16	Workshop on Project Management	IIMK Kozhikod and KSWDC	09 th to 10 th February 2013
17	Qualitative Research and Data Analysis using Nvivo methods	Christ University Bangalore	12 th and 13 th July 2013
18	Social Works at Cross Roads –Emerging Paradigms	Loyola College of Social Sciences ,Thiruvananthapuram	23 rd Aug 2013
19	Induction and immersion training for State Level Resource Persons of NRLM under the Ministry of Rural Development, Government of India	National Institute of Rural Development(NIRD),Hyderabad	23 rd September 2013 to October 2 nd 2013
20	Workshop on Action Research	Christ University, Bangalore	18 th & 19 th October 2013
21	State level round conference on State Initiatives on	Kerala Social Security Mission Department of Social Justice,	31 st October 2013

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Disabilities	Government of Kerala
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12.PAPERS PRESENTED

NO	NAME OF PROGRAMME	NAME OF AGENCY	DATE MONTH AND YEAR
1	Presented paper on “ Ensuring Social Equity,Sustainability and Inclusiveness of Socially Excluded Communities –An Indian Citizen Perspective ” in the UGC –ICSSR sponsored National Seminar on Indigenous Population and Social Exclusion in the Backdrop of Inclusive Development: Crisis and Resilience	Gandhigram Rural Institute – Deemed University Dindigul	5 th to 6 th January 2012
2	Presented a paper on “ Sustainable Livelihood Initiatives –the capacity building experiences by Malankara Social Service Society “	Loyola College of Social Sciences Thiruvananthapuram	23 rd Aug 2013

13. Studies and research conducted

1. Base line survey report of Aruvikulzhy Chaikulam Bamboo Screw pine crafts cluster and action plan: It was a diagnostic and comprehensive study report prepared to submit to the Development Commissioner (Handicraft) of Ministry of Textiles, Govt of India for the implementation of AHVY scheme. 330 pages contain the detailed socio economic profiles of the target groups and the analysis of their professions

2. Anticipated Employment Potentials –A study with reference to the proposed Vizhinjam International Sea Port: The following are the objectives of the study

- ◆ To study the nature, type and volume of employments during the period of pre implementation, implementation and post implementation phase of the port.
- ◆ To study the appropriate short term, medium term and long term courses deemed fit to meet the requirements of the employment in relation to the coming port at various phase.

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- ◆ To study the available training institutes and resources in the state providing such courses, curriculum and education.
- ◆ To study the minimum requirements of infrastructure and investment to commence such courses and training centres.
- ◆ To study the possibilities of clubbing the courses and training programmes in the existing educational institutes such as Vocational Training Centers, Industrial Training Institutes (ITI) and Engineering Institutions.

3. The role of Malankara Social Service Society in creating social change -(a study with reference to Thiruvananthapuram District): The main objectives of the study are the following.

- ◆ To study the extent of social mobilization of the organization in creating social change
- ◆ To study the various interventions mechanisms of the organization and social change
- ◆ To study the structural and functional role of the organization in creating social change.
- ◆ To study the various factors and influences for the social change.

4. Action plan document on Social Equity and Sustainable Development -(A study and comprehensive plan document in connection with the Golden Jubilee Celebration of Malankara Social Service Society)

5. Srothas Development Mission –Plan document for the convergence of 50 srothas projects for inclusive rural development action.

6. Grama Srothas (a concept document for the sustainable rural community empowerment programme)

7. Green Srothas (a concept document on community based environment sustainability project)

14. Essential skills and experiences developed.

I have associated with many development projects and programmes which evolved micro studies and action research methodologies on problem diagnosis, gap analysis, Sustainable Livelihood Analysis, Enterprises analysis, Marketing Analysis, Monitoring

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studies, vulnerability assessment, outcome mapping, social justice standards, micro studies, research and documentation etc.

I have also engaged in planning, developing curriculum and imparting training for the capacity building process of the entrepreneurs and community leaders through Rural Entrepreneurship Development Programmes, Skill Development Programmes, Technology Up gradation Programmes, Product Development Workshops, Sustainable Livelihood practices, Non-Formal vocational courses, PMEGP¹ programmes, Leadership training programmes, management efficacy, personality development, low cost housing, watershed, community health ,resource mobilization and other on demand training programmes.

I could associate with many organizations in developing and preparing Project Reports for more than 1000 Small and Medium enterprises on diversified fields and to provide adequate consultancy and support in managing the enterprises, solving the problems, technology support, outsourcing markets and exports and developing linkages and collaborations for the further development of the enterprises through various Government and Development agencies.

I have also developed competencies in formulating and implementing Projects and Programmes on various development themes in tune with methods and mechanisms of participatory approaches and strategies such as Participatory Rural Appraisal (PRA), Participatory Learning & Action (PLA), Result Based Management (RBM), Project Cycle Management (PCM) and Participatory Monitoring and Evaluation (PME) etc

As a community mobilizer, I could involve and evolve in developing intervesion mechanisms such as social, financial, technological, marketing and psychological aspects to develop sustainable livelihoods and community development.

I have developed management and administrative skills while managing and supervising many programmes and projects.

I have also achieved special skills in planning and developing human resources and providing efficient placements for the organizations.

I have also engaged in the community institutionalization and convergent projects with a focus of sustainable rural development with social justice.

¹ Prime Minister Rural Employment Programme

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Personally, I have developed good communication, friendly and self-motivating skills that have supported me a lot in designing my career and life positively.

I have associated with many international and national development organizations, departments and institutes with various projects viz.BMZ,Kolping,SDC-IC², Misereor, Caritas, Maltesar,CIDA³,Manos Unidas, Ministry of Micro, Medium and Small Enterprises ,Govt of India, Ministry of Textiles,Govt of India, MFPI,GOI,DC(H) NIESBUD, NIRD, NABARD, SIDBI, KBip and various departments and agencies of Govt of Kerala and NGOs and PRIs etc

15. Computer Proficiency

I have good computer proficiency in MS –Word, MS –Excel, Power Point and internet and using my own lap top for the works.

16. Languages known

I have excellent listening, speaking and writing skills in Malayalam and English and average skills in Hindi, Tamil and Syriac languages

17. Present Job

Presently, I have been working as the Programme Coordinator of MSSS and an Independent *Micro Project Development Consultant* on project planning ,project development, project monitoring ,project evaluation , rural community development, Social change, Entrepreneurship development, Cluster Development, Human resource planning,Nonformal vocational training, Livelihood analysis, Need analysis ,Capacity building programs of CBOs,NGOs ,micro studies and research activities etc .

18. Project Development and Consultancies

1. Project development and preparation of Ambedkar Hastshilp Vikas Yojana (AHVY) scheme of Development Commissioner (Handicrafts), Ministry of Textiles, Government of India for Bamboo and Screw pine crafts at Aruvikuluzhy Chaikulam cluster project at Kattakada, Trivandrum in Kerala. Project implementing agency:MSSS⁴
2. Project plan and document preparation for artisan's welfare schemes for health and life insurance through ICICI Lombard and LIC⁵ for MSSS.
3. Design development and Skill Development projects for MSSS.

² Swiss Development Agency-Inter Cooperation

³ Canadian International Development Agency

⁴ Malankara Social Service Society

⁵ Life Insurance Corporation

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4. Project Development and document preparations of various Micro Enterprise Development Programmes, Rural Entrepreneurship Development Programmes and Marketing Development Programmes of NABARD⁶ for MSSS.
5. Project development and preparation of documents of various women development programmes of Central Social Welfare Board for MSSS.
6. Project development of Community Mat Weaving Centre in Kerala State Bamboo Corporation for MSSS.
7. Project development of a competitive exam centre in Ministry of Minority Affairs, Government of India for MSSS.
8. Preparation of a detailed project report for Micro Finance Scheme of National Minority Development and Finance Corporation, Government of India for MSSS.
9. Preparation of a detailed project report for Skill Development Centers of Ministry of Overseas Affairs, Government of India for MSSS.
10. Preparation of detailed project report for One House One Bamboo Project of Kerala State Bamboo Mission for MSSS.
11. Project planning of cluster development initiatives of UNIDO⁷ for MSSS.
12. Preparation of detailed project reports of Food Processing of Ministry of Food Processing Industries, Government of India for MSSS.
13. Preparation of concept note for Ottasekharamangalam embroidery cluster project of NABARD for MSSS.
14. Development and preparation of concept note and projects of SROFED CREDIT a village Bank project for MSSS.
15. Development of action plan for HIV/AIDS of KSACS⁸ for MSSS.
16. Development and preparation of project for open and distance mode of IGNOU⁹ for MSSS.
17. Plan development of horticulture projects of State Horticulture Mission of MSSS.
18. Development and preparation of a Project called JEEVANA SROTHAS -a Sustainable Livelihood Promotion Programme to submit to MANOS UNIDAS, SPAIN for MSSS.

⁶ National Bank for Agriculture and Rural Development

⁷ United Nations Industrial Development Organization

⁸ Kerala State Aids Control Society

⁹ Indhira Gandhi National Open University

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19. Preparation of a detailed project report for sustainable livelihood promotion of screw pine workers to submit CONRAD HILTON for MSSS.
20. Preparation of a detailed project report of Nutritional Improvement Project to submit to IBC¹⁰, ITALY for MSSS.
21. Development of a concept note and project called PAEC –a health development project to submit to MALTESAR INTERNATIONAL for MSSS.
22. Preparation of a detailed project on Farm demonstration to submit to NABARD for MSSS.
23. Development of a detailed project under Skill Development Initiatives of Ministry of Labour and Employment, Government of India to submit to KITCO¹¹ for MSSS.
24. Preparation and development of a Gramasree project to submit to CAPART¹² for MSSS.
25. Preparation and development of a project on integrated development of adolescents and youth to submit to Ministry of Youth Affairs, Government of India for MSSS.
26. Development of a concept note of web design project to submit to OFEK for MSSS.
27. Development of project reports on Prime Ministers Employment Generation Project (PMEGP) scheme of Ministry of Micro Small and Medium Enterprises (MSME), Government of India for MSSS.
28. Development of projects on family counseling center to CSWB¹³, Micro Enterprise Development to NABARD and design development workshop to Ministry of Textiles for St.John's Health Services, Trivandrum.
29. Preparation of annual reports and MSSS News bulletin of MSSS for the year 2007-2008 and 2008-09.
30. Development of project preparation on Renewable energies preparation to submit to ANERT¹⁴ for MSSS.
31. Development of project reports on technology development to submit to KSCTE¹⁵ for MSSS.

¹⁰ Italian Bishops Conference

¹¹ Kerala Industrial and Technical Consultancy

¹² Council for Advance of Peoples Action and Rural Technology

¹³ Central Social Welfare Board

¹⁴ Agency for Non renewable Energy and Rural Technology of Kerala

¹⁵ Kerala State Council for Science Technology and Environment

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32. Development of concept and project reports on Gramotsav 2009 –a rural development project for MSSS
33. Development of master projects such as SROFED CREDIT –a village bank, JEEVANA SROTHAS- Cluster Development Initiatives,SROTHAS MART-a marketing development initiatives of rural products and services, SROTHAS TECH-a technology development project, KARSHAKA SROTHAS –a farmer friendly project ,PRAKRITHI SROTHAS-a natural farming movement, BAMBOO SROTHAS–a bamboo development project, POSHAKA SROTHAS-a nutrition improvement project, VIDYA SROTHAS – a quality education improvement project , SUKRITHA SROTHAS-a charity development project, SAMBRARAKA SROTHAS- a micro enterprise development project , SROTHAS CRAFTS-a crafts development project , SROTHAS ARTS –a communication arts project, VANITHA SROTHAS- a women resource project , KSHEERA SROTHAS –a diary development project ,MADHU SROTHAS – a honey development project , BHAKSHYA SROTHAS –a food security project , SAKTHI SROTHAS – a community based rehabilitation project ,HARITHA SROTHAS-a micro level watershed development project,OORJA SROTHAS –a renewable energy development project ,SANGA SROTHAS – a community development project, YUVA SROTHAS –an adolescent development project , JEEVAN SROTHAS –a micro insurance project ,SURAKSHA SROTHAS –a women and children security project, VIBHAVA SROTHAS –a resource mobilization project , POULTRY SROTHAS –a poultry development project, AROGYA SROTHAS –a health development project, OUSHADA SASYA SROTHAS- a medicinal plant project, AKSHAYA SROTHAS –a computer literacy project, MADHYAMA SROTHAS-a research and document development project etc for MSSS and SROTHAS INDIA –a national organization for eco friendly development initiatives for the marginalized and downtrodden of the society.
34. Development of action based five year plan document called Srothas Development Mission with an intention of developing institutionalization of the programmes.
35. Development of Grama Srothas a sustainable rural community empowerment programme with a focal theme on convergence of development action in rural context.
36. Development of project reports on Skill development of weaker section to submit to IBC,Italy for MSSS

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37. Development of a project on mobile training services to submit to Embassy of Germany, New Delhi for MSSS.
38. Development of a detailed project report on Governance of weaker section to submit to UNDEF¹⁶
39. Development of a detailed project and concept note on Skills, Education and Knowledge to submit to European Commission (EU), Brussels, Belgium for MSSS.
40. Development of a detailed project report on leadership development of minority women to submit to the Ministry of Minority Affairs, Government of India.
41. Development of detailed project report on participatory cluster development of Ottasekharamangalam embroidery craft to submit NABARD.
42. Project proposal on Capacity Building Agency for National Rural Livelihood Mission(NRLM) under the Ministry of Rural Development, Government of India
43. Vocational Training Provider project under the Ministry of Labor and Employment, Government of India
44. Convergence project and multi functional women support projects for Kerala State Women Development Corporation
45. Disability Project for Kerala Social Security Mission
46. Ajeevika Skills Development project for MORD etc

19. Reference contact

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Declaration

The above statements are correct and true to the best of my knowledge and belief.

¹⁶ United Nations Democratic Fund

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