Europass Curriculum Vitae

Personal information

www.miraconsult.at

Surname(s) / First name(s)	**Hirschmugl-Fuchs Monika**
Address(es)	Grüne Gasse 12, A-8501, Lieboch, Austria
Telephone(s)	++43-3136 61530 Mobile: ++43-664 140 98 03
Fax(es)	++43-3136 61530
E-mail	monika.hirschmugl-fuchs@miraconsult.at
Website	www.miraconsult.at
Nationality	Austria
Date of birth	30.05.1959
Gender	Female

Work experience

Dates	08 / 1999 - ongoing
Occupation or position held	Management Consultant - sole proprietor miraconsult e. U., CMC since 2002
Main activities and responsibilities	• Consulting and supporting of SME and NGO (Foundation, Crisis Management, take-over and change processes, sustainable strategies, Co-operations & networks, CSR,) • National and EU Proposal development (RP7 and others), • Planning of and cooperating in interdisciplinary (international) projects in the field of risk management, disaster relief, business development and evaluation (EU, Austria, local) • Projects in the context of "Diversity, self-determined life, CSR, sustainability • Climate change and fair development in communities (local government) • development of sustainable, accessible & social tourism for SME, local and regional • planning and deducting of international disaster management trainings • eco-training local, (individual) training for people with disabilities, • Mentoring for getting a (new) chance • Development of tools for accessible Tourism- Guidelines for good Service • Apprentice training / place for internships
Type of business or sector	Consulting
Dates	10 / 2001 - ongoing
Occupation or position held	Mediator, Miraconsult e.U. registered Mediator at the Austrian Ministry of Justice
Main activities and responsibilities	• Mediation in case of conflicts in and between enterprises, organizations, NGOs, Mediation regarding diversity and equal opportunities • Crisis & conflict prevention in change processes, Enterprise delivery and contracting
Type of business or sector	Business mediation

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Dates	07/2011 – ongoing
Occupation or position held	Head of local tourism association
Main activities and responsibilities	Development of local tourism, cooperation with regional, national and international projects
Type of business or sector	Not for profit developement

Dates	1992 – 1998
Name and address of employer	Tagesmütter Graz-Steiermark, Carneriegasse 64, 8010 Graz
Occupation or position held	Regional management
Main activities and responsibilities	• Selection, training and engagement of personnel • vocational training - planning, conduction, documentation and evaluation of • Contracting (clients, employment office, youth welfare, local and regional authorities) • Business management (budgeting, controlling, planning, human resource management, PR) • Cooperation with communities, regional department, public organizations and competitors
Type of business or sector	NGO Management & VET

Dates	1990 – 1992
Name and address of employer	Freelance for project planning, training, business & tax consultancy – - social affairs, training & business development - different Austrian NGO - Trainer for German business language – Deutsch in Graz, Austrian Ministry of Education - tax consultancy (not responsible),
Occupation or position held	Project manager, trainer, expert – only occasional because of family duties
Main activities and responsibilities	• Vocational trainer for German business language in Croatia, Hungary, Czech Republic, Slovakia& Bulgaria • Project and business development in NGO • Reporting procedure
Type of business or sector	Training, project management, advisor

Dates	1985 – 1991 (interrupted by parental leave)
Name and address of employer	Creditanstalt-Bankverein, Herrengasse, 8010 Graz
Occupation or position held	Executive officer , Department for International Affairs
Main activities and responsibilities	• Documentary letter of credit, CP, C/A
Type of business or sector	International financial affairs

Dates	1975 – 1985 (on average)3 months per year
Name and address of employer	Different restaurants and hotels in Austria, Germany, Switzerland
Occupation or position held	Service co-worker
Main activities and responsibilities	Restaurant Service and sometimes all other parts of looking after guests
Type of business or sector	Tourism

EDUCATION AND TRAINING

	2011
DatesTitle of qualification awarded	(1)EMAS European Environmental Management System (Enterprises and local communities) (2)Social Media Strategies, Human Rights
Principal subjects/occupational skills covered	Planning and implementing (1) environmental management systems / (2)Social Media Strategies, Human rights to be part of business and developement strategies
Name and type of organization providing education and training	PADRES (EU-Project), Federal Ministry of Agriculture, Forestry, environment and Water Management, different online and practical trainings
Level in national or international classification	Certificate of participation / (1) Internal auditor

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Dates	**2010**
Title of qualification awarded	Evaluation of Sustainability
Principal subjects/occupational skills covered	Evaluation of international (EU-)projects
Name and type of organization providing education and training	EASY-ECO Project (online and presence studies)
Level in national or international classification	Certificate of participation
Dates	**2009**
Title of qualification awarded	Certified Risk manager, Certified Quality Manager, Accredited CSR Consultant, Consultant for Eco-labeling Tourism, Cross border Mediation
Principal subjects/occupational skills covered	Risk management, Quality Management, summer camp for self-determined living, innovation management, Business Continuity and corporate security management, Cross border mediation (online and presence-training joining an EU-project) The way back to University, starting the preparation of dissertation
Name and type of organization providing education and training	Quality Austria, Austrian Standards Institute, Ministery, others
Level in national or international classification	Certificate, Accreditation
Dates	**2008**
Title of qualification awarded	EOQ Environmental Systems Manager
Principal subjects/occupational skills covered	Business Transfer Programme (Leonardo da Vinci), Consultancy Training 7th FP, FP7 cooperation - network Environmental System Management, summer academy for sustainable building,
Name and type of organization providing education and training	Austrian Research Promotion Agency (FFG),Quality Austria , University of Technology Graz,…
Level in national or international classification	Environmental Systems Manager
Dates	**2007**
Title of qualification awarded	Various trainings and workshops in the field of
Principal subjects/occupational skills covered	• sustainable management, corporate social responsibility, business mediation and cross border mediation, regional sustainable development
Name and type of organization providing education and training	Various institutes and organizations
Level in national or international classification	different
Dates	**2006**
Title of qualification awarded	**Internationalization Consultant / CMC (**a national qualification I already reached 2002 for national consulting)
Principal subjects/occupational skills covered	• International Strategies of Market Entry, English for Business Communication, International Project Management, Intercultural Management, Essentials of Internationalization Consulting
Name and type of organization providing education and training	A Leonardo da Vinci project coordinated by FH Joanneum,Graz
Level in national or international classification	CMC
	2006
Title of qualification awarded	**Sport Manager**
Principal subjects/occupational skills covered	• Organization, Marketing, Strategy, Mission Statement, Law, Financing, Budgeting and Controlling, Science of Training
Name and type of organization providing education and training	National Sports Organization (BSO)

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Level in national or international classification	Sport Manager
Dates	**2005**
Title of qualification awarded	**ManagEUr , Certified European Project Manager**
Principal subjects/occupational skills covered	• Contract Management and Planning • Quality Management • E-working and Team Management
Name and type of organization providing education and training	A Leonardo da Vinci project , www.manageur.com
Dates	**2001 - 2002**
Title of qualification awarded	**Mediator**
Principal subjects/occupational skills covered	• Conflict resolution • Communication, contracting
Name and type of organization providing education and training	Wifi Steiermark
Level in national or international classification	Registered Mediator subject to the regulations of Austrian Ministry of Law
Dates	**2000 - 2007**
Title of qualification awarded	**Accreditation fo**r Basel-II Consultant, E-Business Consultant, International Consultant, CSR & Sustainability Consultant
Principal subjects/occupational skills covered	• Financing and risk Management • IT-Business (strategy and Law, but not the technical part) • International affairs • Sustained economic growth and corporate social responsibility
Name and type of organization providing education and training	Austrian Chamber of Commerce
Dates	**1977 - 1985**
Title of qualification awarded	**Master of business**
Principal subjects/occupational skills covered	• Business economics • Some aspects of law • Basic language studies
Name and type of organization providing education and training	University of Graz

Personal skills and competences

Mother tongue(s) **German**

Other language(s)

Self-assessment

	Understanding		Speaking		Writing
European level (*)	Listening	Reading	Spoken interaction	Spoken production	
English	C1	C1	C1	C1	C1
French	A2	A2	A2	A2	A2
Italian	B1	B1	A2	A2	A2
Spanish	A2	A2	A1	A1	A1

(*) Common European Framework of Reference for Languages

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Social skills and competences

I like to be an active member of a community, to motivate, to support as well as to teach, train and to cooperate with people, groups and societies and I like to develop solutions for a sustainable future in cooperation with others

- Referee for Youth Tetratlon and initiator for Modern Pentathlon in Styria cooperating with the international fair play organization
- Member of local social networks (e.g.for people with disabilities, for
- Mentoring students, young athletes or people (especially women) trying a new start
- Developing and promoting "fair community" and climate alliance

Organizational skills and competences

- good team player with leading competences
- Analytical thinking
- reliable and responsible
- sustainable development and strategies
- Intercultural and interdisciplinary networking

Technical skills and competences

- basic technical IT-knowledge

Computer skills and competences

- advanced user competences (Word, Excel, Power Point, MS Outlook), Social Media Management

Driving license

B

Personal interests and activities

- Respectful, fair and cooperative activities with Family, friends, society
- Sustainability and (business) ethics
- Sustainable development of individuals, enterprises, communities, regions
- Reading, listening, learning, Horse riding, hiking, cycling

Membership

- Austrian Chamber of Commerce (Experts Groups: Solvency and Risk Management, Business Mediation, CSR)
- Member of „Grazer Netzwerk Mediation" (*www.mediation-graz.net*) und „Mediation without Barriers" (*http://www.ate.at/BGStG/index.php*)
- Member of „respACT Austria" (*www.respact.at*)
- Member of ARGE proEthik (*www.wko.at/proethik* **)**
- Member of Win-Consultantpool (*http://www.win.steiermark.at*)
- Member of Global Compact Network (http://www.unglobalcompact.at)
- Partner and editor in Foerderblog, platform for (international) funding (http://www.foerderblog.at)
- Partner of D.M.A.T. Consulting KG, disaster management advice and training, (http://www.dmat.at)
- Different social associations (social inclusion of (disabled) people)

Some Ongoing projects

- Education for Peace – new in October 2012 (www.education-for-peace.org)
- Entfesselt-im-Rollstuhl (writing a book with young people with disabilities) (www.entfesselt-im-rollstuhl.com)
- Equicane (www.equicane-steiermark.blogspot.com) – Mobility course for children
- Miraleben (new chances for (elder) people after health problems) (www.miraleben.wordpress.com)
- Environmental education Lieboch (workshops, information, platform, networking) (www.miraconsult.at/consultneu/oekolieboch/)
- Mentoring (young people with probation, high qualified migrants) (www.die-chance.eu.tc/)
- Tourism development Lieboch (www.tourismusverband-lieboch.com)
- How to cook Healthy regional, natural food – easy language/picture guide

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